

THIS SECTION SHOULD BE COMPLETED BY THE APPLICANT

Name of Applicant for Graduate Studies in Geography. (Please print or type.)

 Last Name First Name

 Undergraduate Degree University Awarding Degree Date of Degree

To the applicant: Under the Federal law entitled the Family Educational Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. We shall consider all letters of recommendation; however, you have the option of (1) signing the following waiver, or (2) declining to do so.

1. I expressly waive any rights I might have to access this letter of recommendation under the Family Educational Rights and Privacy Act of 1974, or any other law, regulation or policy.

Signature _____ Date _____

2. I do not agree to the waiver as stated above.

Signature _____ Date _____

THIS SECTION SHOULD BE COMPLETED BY THE REFEREE:

I have known the applicant in my capacity as _____ for _____ years.

I would compare the applicant with other students as follows:

Opinion	Superior	Above Average	Average	Below Average	No Basis For Opinion
M.S. potential					
Ability to master academic work					
Ability to write					
Ability for oral expression					
Ability for experimental techniques and analytical thought					
Teaching ability					
Emotional stability and maturity					
Self-reliance and independence					
Ability to work with others					

PLEASE ALSO PROVIDE A REFERENCE LETTER ON A SEPARATE SHEET. Our admission decision relies on the ratings above and on the reference letter commentary. Instructions for the letter of reference can be found on pg 2. Thank you for assisting us in evaluating this applicant.

Recommender's signature: _____ Date: _____

Name (printed or typed): _____ Title: _____

Address: _____ Phone: _____

Dear referee:

Thank you for agreeing to write in support of this student's application to our MS program. The student should send you a Request of Reference form with their portion filled out. The completed form along with your letter of reference must be sent by you and not the student. Below are helpful tips of things to include in your reference letter.

Your letter will be most useful for our evaluation if it includes the following:

- How long and in what capacity have you interacted with the applicant?
- Compared to the students you have worked with in recent years, how does this applicant rank with respect to academic performance?
- Has the student done any research with you or other faculty you know, and what was the outcome?
- Have you observed or have information on this student's teaching? If not, what is the potential for this student to teach our labs in English?

Please send your form and letter to: GEOG-GradAdmissions@unt.edu